

Corinda State High School

Learning@Home

Parent and Student Handbook V2

Beginning Week 2





Contents

SECTION 1: Daily operations.....	3
1.1 Attendance at School	3
1.1.1 Structure of students on campus in Q block.....	3
1.1.2 What will period 5 look like on campus?	3
1.2 Online Learning: Adjustment to Teacher Timetable	4
1.2.1 1.2.1 OneNote Connectivity Issues.....	5
1.3 Students on Individual Curriculum Plan (ICP).....	5
1.4 Lesson Distribution.....	5
1.5 Practical Subjects.....	5
1.6 Year 11 and 12 Assessment Amendments.....	5
1.7 Library Resources	6
1.8 Health and Wellbeing	6
SECTION 2: Learning@Home FAQs	7
2.1 What if my child cannot complete all of the work?	7
2.2 Who do I contact if I have concerns?.....	7
SECTION 4: Support Services	8
4.1 Support staff.....	8
4.1.1 Support staff contact details:.....	8
4.2 School support group	9

SECTION 1: Daily operations

1.1 Attendance at School

1.1.1 Structure of students on campus in Q block

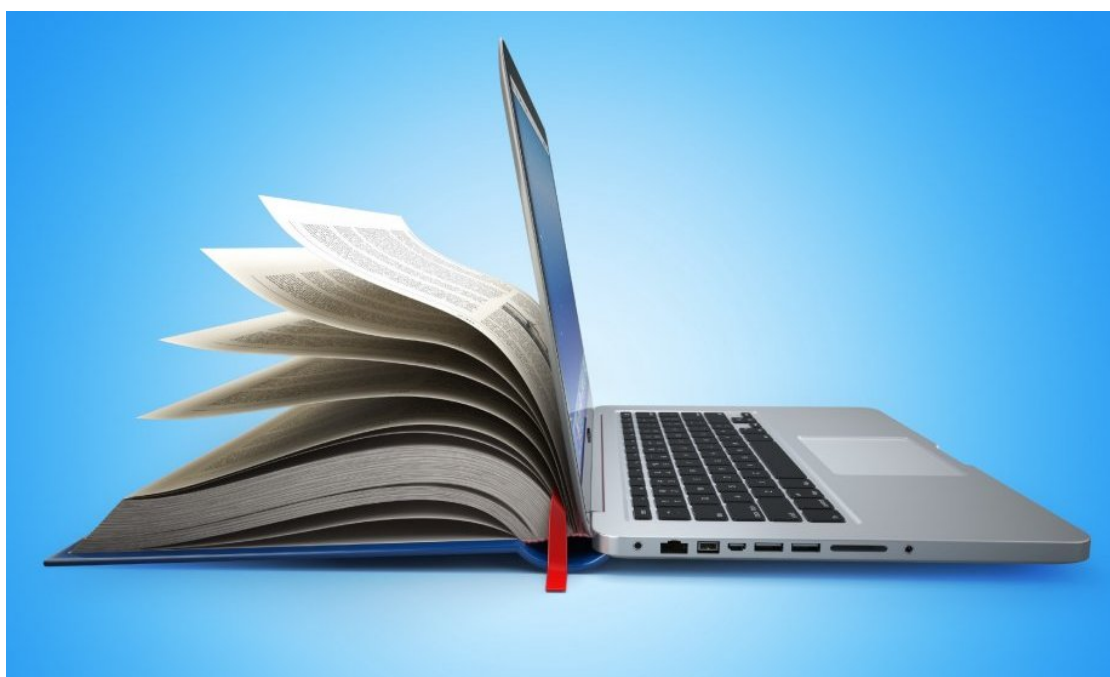
For those students who are physically attending school during this time, we have reviewed the Q block condensed classes and the feedback you have provided. Students indicated that they were feeling disconnected from their learning and would benefit from having a teacher of their subject present to assist them. Additionally, we have found that students stuck in one classroom all day with limited flexibility and movement is having a negative impact on their wellbeing. They have not been able to access work at times and have just had to sit there. They are feeling isolated and frustrated.

As such, classes in week 2 will have students moving around the school to their timetabled classes / or a condensed faculty subject class. Teachers will not be directly teaching the students as the engagement will still be with the online lessons but the teacher will be available to assist in troubleshooting and guidance with work if required.

We encourage students to pack an activity or book to bring along to school should they experience slow load times or technical difficulties throughout the day. We can also take students to the library to borrow a book if needed.

1.1.2 What will period 5 look like on campus?

For students on campus, we are encouraging period 5 to be an opt in session that takes them away from their devices. We understand that students at home have the flexibility to take breaks from their work once complete or be flexible in how they approach the day. We are encouraging students who are onsite to complete some active activities if they have completed their learning for the day. These will be supervised by teacher aides and be in designated areas across the school. All students will be asked to wash their hands at the beginning of activities and will be socially distant whilst participating. If students still require more learning time they will be able to participate in private study and learning at the Station Masters House (temporary library area).





1.2 Online Learning: Adjustment to Teacher Timetable

A general reminder that online lesson engagement is *flexible*. Students can access any lesson material for the week at any time. They do not have to follow the school timetable if they do not wish to. The timetable structure is just so students know when the teacher is available at their computer for contact and support. The only compulsory login time is for home group. Please note, the home group check in can occur anytime between 7:30am and 8:50am.

If students are having issues logging into their Home Group OneNote, they are required to send their full name and home group to attendance@corindashs.eq.edu.au.

We have reviewed the timetable that we worked with during week one and the demands that are being placed on staff. A large portion of time is being spent on communication to students and parents and this has impacted on their time to plan lessons and provide feedback to students. As such, we have amended the time staff are “online and available for communication” to free them up in the afternoon for planning and correction time. Staff have been asked to refrain from responding to emails during Period 5 and to spend the time preparing valuable learning resources.

We have not changed the learning time as we expect students will be completing set work outside of the contact time. We have just reduced the online time, to allow students time for independent practice and staff time to follow up on set work, respond to needs and plan. Of course, staff will always respond to student needs and will follow up as soon as possible.

We appreciate all of the feedback you have provided us this week around communication and hope to continue this next week. Please be mindful that there have been delays with emails at times and staff will do their best to respond within the scheduled contact time of their lessons and if not, within a 24 hour period where possible.

Lesson Times	
Home Group	8:40 – 8:50
Period 1	8:50 – 9:40
Period 2A	9:40 – 10:05
Period 2B	10:05 – 10:30
Break	45 minutes
Period 3	11:15 – 12:05
Period 4	12:05 – 12:55
Break	35 minutes
Device free and enrichment	1:30 – 2:50



1.2.1 OneNote Connectivity Issues

We apologise for the Microsoft issues this week and are noting that daily, the uptake seems to be improving. To improve the access we have a few changes to our processes and recommendations to make things smoother at home.

- All staff will release the full week's lessons in bulk at least 24 hours before their full lesson. This means students will only have to sync their OneNote application once to gain their lessons for the week. We recommend students plug in their device overnight with the application running to allow syncing to occur during down time when there is less internet traffic.
- We highly recommend using the OneNote Application instead of the online OneNote browser. The reason for this being that students can type at any time in the application and the work will eventually sync to the teacher. With the browser, if they type their work and it does not sync the work will be lost when they close the browser.

We are still asking that students use OneNote as their first point of call. If they are unable to access OneNote they can contact their teacher to receive an email copy of the work. When they have completed this work, they should initially attempt to upload the completed work to OneNote so the teacher can provide feedback and check their progress.

1.3 Students on Individual Curriculum Plan (ICP)

Students on ICP's are still being managed by their co-teachers or support staff. They are receiving differentiated work to their classmates. If you have any concerns please do not hesitate to contact our Integrated Student Services team.

1.4 Lesson Distribution

For those students who do not have access to internet, hard copy work will be distributed in person on Mondays and Tuesdays. At this time, work from the previous week will be collected for checking so we ask students to have their previous weeks' work ready for collection by Monday morning.

1.5 Practical Subjects

For students enrolled in one or more Senior Industrial Technology practical class (year 11 and 12 only), we are offering half-day lessons in limited attendance numbers. Relevant parents and students were emailed on Wednesday 22 April with a letter and timetable. If students believe this applies to them and they have not yet received the communication, please contact Mr Richard Jack, Head of Department INTAD on (07) 3379 0232 or rjack56@eq.edu.au.

1.6 Year 11 and 12 Assessment Amendments

A separate email outlining amendments in relation to senior assessment is being distributed to students and parents today by Mr Noble. We are doing all we possibly can to ensure students are not disadvantaged in any way.

1.7 Library Resources

Students can access *Oliver* through SharePoint to review the library resources. They can then contact the library on library@corindashs.eq.edu.au or (07) 3379 0241 to borrow a book.

Students are also permitted to visit the Station Masters House to borrow a book in person during school hours. We have also established a system whereby students can collect and drop books back to Reception if loaning has been organised through the library via email or phone.

If students are searching for something extra to do or for some advice around reading and writing, please go to the Student Library Resources tab on your SharePoint page.

1.8 Health and Wellbeing

Students physically attending school will be partaking in many fun and challenging activities in the coming weeks during Period 5.

We have organised the following activities that run daily for the students:

- private study
- board games
- handball / table tennis
- different sports (e.g. Volleyball, football, basketball rotation)
- farm assistance
- drama games
- cooking sessions

We have also organised the following activities to take place on certain days in week 2 and beyond:

- Robot session
- Photography class
- Art session
- Basic sewing
- Water rockets



SECTION 2: Learning@Home FAQs

2.1 What if my child cannot complete all of the work?

Please keep in mind in the classroom, teachers differentiate work for students and set different expectations based on student ability. The same applies to your child studying at home. Monitor their engagement and time actively working on a subject. Encourage students to do the best they can noting that your child may not finish everything. Every child is different. The teachers have set work for all ability levels. The goal is for students to actively engage and challenge themselves.

2.2 Who do I contact if I have concerns?

Year 7 – Tom Bates tbate9@eq.edu.au

Year 8 – Alota Lima alima2@eq.edu.au

Year 9 – Jen Catanzariti jcata14@eq.edu.au

Year 10 – Jake Gallagher jgall144@eq.edu.au

Year 11 – Andy Noble anobl10@eq.edu.au

Year 12 – Annette Priest aprie2@eq.edu.au



SECTION 4: Support Services

4.1 Support staff

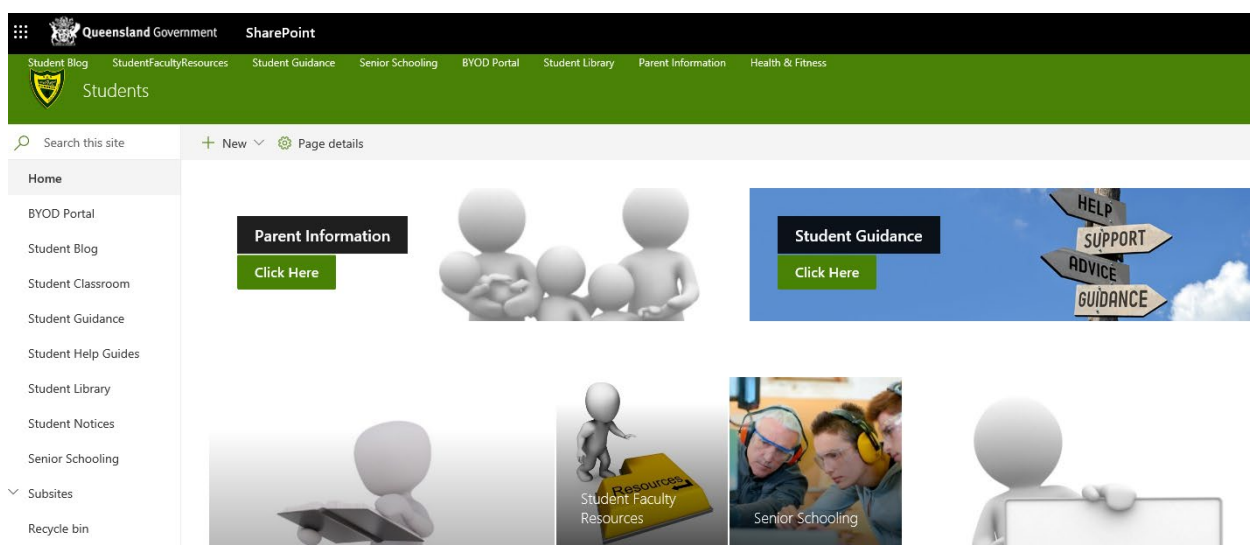
Student wellbeing is important and we have a team of staff to support students through this period. You can find out more about our support staff at:

<https://corindashs.eq.edu.au/support-and-resources/student-services-and-support-programs>

4.1.1 Support staff contact details:

- Junior School Guidance Officer
Ms Clough @ lclou8@eq.edu.au
- Senior School Guidance Officer
Ms Vickers @ lavic0@eq.edu.au
- Youth Support Coordinator
Rachel @ rlogo0@eq.edu.au
- Chaplain
Chappy Jeff @ cthom768@eq.edu.au
- School Based Youth Health Nurse
Nicola - referral via Guidance
- Indigenous and Torres Strait Islander Student Support
Jacob Fauid @ jfau8@eq.edu.au
- House Masters
Students will have regular contact with House Masters via email

The Student and Parent SharePoint page is filled with a variety of resources to support additional engagement activities for health and wellbeing. The page can be found [here](#).



4.2 School support group

We encourage parents to engage with the Corinda Parent Connect Facebook group as it continues to provide a platform for parents to discuss their ideas and issues. It also provides the school with valuable insight for responding to issues. This page is monitored by school staff, who will provide advice and assistance when possible.

Keys to Successful Learning@Home

Engagement

It is important that students engage with their work and their teachers to ensure continuity of learning during this period. Support Services are available should students or parents require extra advice or support.

Routine

Students are expected to begin their daily school routine by 8:40am. The regular school timetable will be observed by staff and students onsite. Students learning from home are encouraged to maintain these timings wherever possible.



Attendance

Wherever possible, students should be learning from home for the first half of Term 2. Student attendance will be taken each day. Students should engage with their HomeGroup OneNote prior to 8:50am on school days.

Communication

Staff will communicate with students through subject OneNotes or Stile pages. Hard copy work will be issued to students with limited access to technology. Parents are encouraged to use the Corinda Parent Connect Facebook Group for ideas and support.